

Final Exam Exemption Policy (Revised June 27, 2011)

All students are required to take final examinations at the end of each semester. The examination grade shall be used to calculate the student's final grade for the semester.

A student who enrolls in a District high school during the year shall be exempt from taking final exams on the same basis as any other student.

A student may be granted an exemption from taking final examinations at the end of any semester if the student is classified as a junior or senior and meets all of the following criteria:

1. Has at least an 85 average for that semester;
2. Has an 85 average in the third or six six-week grading period;
3. Has no more than three excused absences in the semester in which the exemption is requested. (Three tardies shall equal one absence); for the purposes of this policy, absences for school-or District-sanctioned events such as games, tournaments, competitions, or field trips shall not be counted against students.
4. Has no unexcused absences during the semester; and
5. Has not been assigned to an alternative program or been suspended from school during the semester.

A student taking a dual credit course or an online course shall take final exams in accordance with course guidelines established between the District and the appropriate college department.

A student who meets all of the above criteria (1-5) and takes a College Board Advanced Placement (AP) Exam(s) or International Baccalaureate Exam(s) is exempt from the spring semester final that corresponds with the AP or IB exam. If the student is a freshmen or sophomore, then the student is still exempt from taking the final, but he/she must be present in the corresponding class on the day the final is scheduled. **ALL students must meet the grading and attendance criteria (1-5) in order to be exempt from any final.**

Parents have the option of choosing not to have their child exempt from final exam(s). If a parent chooses this option, then they inform the school in writing.