

# Senior 2022 Monthly Checklist

In this checklist: check tasks by month, add your status, and enter a deadline in order to stay organized.

Month	Task	Status	Deadline
All Year	College and Career Research: <a href="http://www.texascareercheck.com">www.texascareercheck.com</a> , <a href="https://bigfuture.collegeboard.org">https://bigfuture.collegeboard.org</a> and <a href="https://southplainscollege.emsicc.com">https://southplainscollege.emsicc.com</a>		
All Year	Start applications on ApplyTexas ( <a href="http://www.goapplytexas.org">www.goapplytexas.org</a> ), Common Application ( <a href="http://www.commonapp.org">www.commonapp.org</a> ), MyCoaliton ( <a href="http://www.coalitionforcollegeaccess.org">http://www.coalitionforcollegeaccess.org</a> ), etc. Check college admissions pages for preferred application process.		
All Year	Clean up all social media pages/accounts for public view.		
All Year	Create resume for admissions and scholarships.		
All Year	Follow LHS Counselors Twitter page @BeAWesterner and check LHS Counselor webpage for resources, scholarships and continual updates <a href="http://bit.ly/LubbockHSCounselors">http://bit.ly/LubbockHSCounselors</a>		
All Year	Take SAT/ACT as needed: <a href="http://www.collegeboard.org">www.collegeboard.org</a> or <a href="http://www.act.org">www.act.org</a> ; Test fee waivers available from the counselors for qualifying students; see LEARN handouts for test dates.		
All Year	Lubbock High School Code: 444-360 (use for test registration and college applications)		
All Year	Request recommendation letters from teachers, counselors and/or employers <b>TWO WEEKS OR MORE IN ADVANCE</b> . Download copy of the <b>GOLD PACKET</b> from LHS counselor webpage under <b>Recommendation Letters</b> for more information and turn in to your alpha counselor in advance.		
All Year	Take TSI Assessment if needed-see the LHS Counselor webpage for more information!		
All Year	Review college applications and their requirements/deadlines.		
All Year	Review transcripts, grades, credits, GPA, rank and test scores.		
All Year	Notify alpha counselor immediately if you discover a credit discrepancy- YOU ARE ULTIMATELY RESPONSIBLE FOR ALL OF THE COURSES YOU NEED FOR GRADUATION!		
All Year	Meet with college representatives virtually or in person - listen to announcements and check email for links.		
All Year	Student Athletes: File with NCAA Clearinghouse if pursuing college athletics & send transcripts. Speak with your coach and counselor for more information.		
All Year	File official documentation of college visits to attendance clerk for excused absences		
All Year	LEARN is on campus every Wed. & Thurs. Sign up in the counseling suite with LEARN advisors to receive help with FAFSA and college applications.		
September	LEARN & Counselors speak to seniors in English 4 classes		
September	Rank and GPA updates will be available late September/early October		
September	PASS/FAIL form available after GPA update late September and due by October 18th		
October	FAFSA (Free Application for Federal Student Aid) opens October 1st. Register for a PIN# at <a href="https://fafsa.ed.gov">https://fafsa.ed.gov</a> ; LEARN Advisors can help with this new graduation requirement.		
October	In person College and Career Night Tuesday, October 18, 2021, 5:30pm-7:30pm at TTU USA; Register at <a href="https://falltacrao.swoogo.com/registration">https://falltacrao.swoogo.com/registration</a>		
October	Transcript requests: See LHS registrar, Vanessa Maldonado, in the administration office and fill out request form. Please allow at least one week for requests to be processed. Counselors can upload transcripts to Common App. and Coalition only.		
October	Complete Early Decision or Early Action applications if applicable-make sure you understand your obligations if you apply either of these two ways!		
November	Date TBA for mandatory informational meeting with Balfour regarding caps & gown. Graduation regalia will look different this year-more info. to come!		
November	Continue applications, scholarship search and review deadlines.		
December	Complete diploma verification with lead counselor, in English class.		
December	Provide mid-year report requests to your counselor if required by your college.		
December	Remember counselors and teachers are off duty during the holidays and will not be able to write letters of recommendation at that time. Be courteous and give them notice 2 weeks or more prior to holidays if you have an early January deadline!		

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December	Research the COVID policies of the colleges you're applying to, regarding their mask and vaccination requirements.		
January	Last chance to check credits for graduation! See your counselor ASAP with any issues or courses you plan to take online.		
January	Verify that financial aid forms have been completed and submitted in time to meet deadlines. January 15th is the priority deadline in Texas for FAFSA. Log into your FAFSA account and review your Student Aid Report if you have not already done so.		
February	Continue working on scholarship applications- watch @BeAWesterner Twitter feed and check LHS Counselor Scholarship page regularly.		
March	Complete any correspondence courses ASAP so that final grades can be entered.		
March	Make plans for housing, if applicable.		
March	Continue watching for college decisions & award letters from colleges.		
March	If making a final decision on college, send in any paperwork or deposits as needed.		
March	Notify other colleges where you applied but will not attend.		
March	Late March, Senior GPA and ranks updated after 3rd nine weeks grades submitted to determine final class ranking for graduation. 3.50-3.99 GPA = Honors; 4.0 or higher = High Honors.		
March	Keep up academic momentum - 4th nine weeks grades are still live and needed for credit completion and final transcripts! Drop in academic performance can jeopardize scholarship and admissions offers!		
April	Verify that you are TSI compliant if attending a Texas college.		
April	Complete follow-up paperwork for admissions, housing, financial aid, medical forms, etc.		
April	Submit copies of all scholarship/financial awards to your alpha counselor.		
April	Submit enlistment paperwork to your counselor if you are planning on military.		
May	Notice to purchase honor stoles for GPA of 3.5 or higher will go out.		
May	AP/IB Exams; STAAR EOC retakes in Algebra 1, Biology, US History		
May	Sign up for orientation of your chosen college if not already done.		
May	Continue to turn in copies of all scholarship offers to alpha counselor.		
May	Senior Final Exams May 23rd & 24th ; grades finalized these dates for graduation.		
May	Senior Meetings May 25th & 26th. Order final official transcript from registrar, Vanessa Maldonado. Pay any fines/fees still owed and Chromebook check in.		
May	May 27th: graduation rehearsal prior to ceremony		
May	<b>May 27th: Graduation at 6:00pm; TTU United Supermarkets Arena</b>		
	updated: 9/13/2021		