

Art II & III - Ceramics

Welcome to Art!!! This handout is for you to understand what you/your child will be doing this year and to set some expectations for the upcoming year. Please use this sheet as a reference for the year but feel free to contact me if anything is unclear, if you need further explanations, or if you have any questions at all about this course.

Grading Policy: Grades in Ceramics II & III will be weighted equally. Grade categories are explained below.

- **Studio Grade:** Every week students will receive a studio grade. This grade is based on each student's use of time in the studio. Using proper techniques, following project guidelines, and following classroom/studio guidelines will be considered when giving a studio grade.
- **Progress Grade:** Because most projects/assignments take more than one week, I will give a progress grade each week while students are working on his/her project. Each week, I will set an expectation with each class on where they should be on his/her project at the end of the week. Example, *By Friday your drawing should be 100% drawn and 25 shaded.* When a project is due during the week, students will NOT receive a progress grade. Instead, they will get a Project/Assignment Grade. Example: *a drawing assignment was turned in on Wednesday so the student will receive a project/assignment grade for this week and NOT a progress grade.*
- **Project/Assignment Grade:** Throughout the year, there will be a minimum of one project each grading period.

Late Work: All of Estacado will use the following policy for late work:

- Students have up to 7 calendar days to complete their late work. On or after the 8th day, it will be left to the teacher's discretion if the assignment will be accepted.
- No more than 10 points shall be deducted each day for late assignments.
- Excused absences will result in the student receiving an equal amount of days to complete the missing work without penalty (ie: 2 days excused absence = 2 days to complete missing work without penalty)

However, **if a student turns in a project/assignment ON TIME**, whether it is completed or not, after I grade and return the project/assignment, the student has until the Wednesday before the 3rd week, 6th week, and 9th week progress/report card due dates to receive full credit; however, if the work is not turned in on time, the student cannot receive full credit. His/her grade will be graded on a 70, 80, or 90 point scale (depending on when the work was turned in) instead of a 100 point scale. All projects due before progress reports will not be accepted after progress grades are due.

Attendance: Here at Estacado, we focus on *Every Child, Every Day*. In order to do this, we expect every child to be in class and on time every day. Absences and tardies will affect students' studio grades.

Estacado's administrative team has come up with a system and policy for addressing absences (Tardy Sweep) with both students, parents/guardians, and teachers. However, I will still make parent/guardian contact when a student has been excessively absent. Special circumstances will be addressed on an individual basis. If you are tardy to class you **MUST** be either escorted by an adult doing hallsweeps or have a Matador Pass. You will not be allowed into class without either one of these.

Hall Passes: There will be no passes for the first and last 15 minutes of class. This includes passes to get left supplies/materials, to go to the office, or to the restroom. Passes will not be allowed at any time to go to the vending machines or to buy food/water from another teacher.

Cell Phone/Electronic Device(s) Policy: Cell phone use is not allowed in class. If you are seen or caught using your cell phone/electronic device in class without permission, even just to check the time, I will ask you to bring your cell phone to me. I will hold on to and monitor it or lock it up until the end of class. Once class is over, I will gladly return your phone/device to you. If you choose to not bring your device to me, however, you will be sent to o-room/office with a referral. *This policy also goes for headphones, smart watches, iPads, and other technology that is not your school issued chromebook.*

Chromebooks: Please bring your chromebook to class/school every day. There will be several projects where a chromebook will be needed. I do not have extra chromebooks available for student use.

Class Rules: Classroom rules and expectations are posted in the classroom. We will go over them during the first day of class.

Tutoring: My set tutoring date and time is on Mondays from 3:55PM to 4:30PM; however, I will be available Monday –Thursday for tutoring until 5:00 **BY APPOINTMENT.**

Conferences: If you (or your guardian) need to meet with me for any reason, please make time during my conference period from 1:21-2:09 (6th Period). Please **call or make arrangements in advance if you would like to meet.** I will return parent/guardian calls and/or emails during my conference time and after school.

Discipline: I will be using the school wide card system for discipline (see attachment).

Thank You,
Shannon D. Walton
Room 150
(806) 219-1496
shannon.walton@lubbockisd.org

Please sign below to indicate that you have read and understand the syllabus.

Student Signature: _____

Print Name: _____