

# RISK MANAGEMENT NEWS

Lubbock ISD— Risk Management

## Health Insurance FAQ Reminders for 2023

### In this issue:

- Health Insurance FAQ Reminders for 2023
- Reminder—Dental Reimbursement Plan Ends December 31, 2022—Submit 2022 Claims by 1/20/2023
- Risk Management Department
- Qualifying Life Events—Having a New Baby?
- Claims Processing Reminder

- Lubbock ISD’s health insurance plans are from January 1st—December 31st annually.
- If you did not change your health insurance plan, etc., and kept the same health insurance, you will NOT receive a new insurance card—keep your current card for use (new cards are issued only when you are new to an insurance plan).
- You will generally receive two (2) health insurance cards for use for all individuals on the plan and they will not list all the insureds (generally the employee insured is only listed but it covers everyone you have enrolled into the health insurance plan).
- For BCBSTX dental plan members, you will receive your card in December 2022-January 2023.
- Wellness points are assigned through iaWellness—call them for question—806-765-7265 (remember to set up and login/track and enter your points through the Go, Fit, Win website link on our Risk Management webpage).

## REMINDER—DENTAL REIMBURSEMENT PLAN ENDS DECEMBER 31, 2022—DEADLINE DATE OF 1/20/23 FOR CLAIMS SUBMISSIONS TO RISK MANAGEMENT

- As a reminder, the District is changing to a traditional dental insurance plan in 2023 to allow for upfront cost savings/out of pocket savings to employees (you would have enrolled into this plan, if you desired, during open/annual enrollment in October).
- The dental reimbursement plan ends December 31, 2022 in which you may submit to Risk Management eligible claims for reimbursement.
- The cut-off date to submit your completed 2022 dental reimbursement form to Risk Management with receipt(s) is **JANUARY 20, 2023— NO EXCEPTIONS OR EXTENSIONS TO THIS DATE** (for October, November, and December claims).

### Risk Management

#### Department:

- Lisa Thompson, Executive Director—extension 0235
- Vaun Murphrey, Benefits Specialist—extension 0283
- Lucinda Lucero, Clerk—extension 0280
- Jamie Flores, Executive Secretary—extension 0282
- Linda Rosebeary, FEnroll Assistance—Clerk—extension 0281

Call Us—We Are Happy to Help!

## \*QUALIFYING LIFE EVENTS—HAVING A BABY?\*

You have 31 days following the birth to apply for health insurance for your newborn as a qualifying life event. You MUST apply immediately to ensure your newborn has health insurance after birth. Failure to apply within the 31 days after birth will result in denial of insurance coverage leaving you to enroll that new dependent only at annual/open enrollment for insurance the following year.

How do I submit a Qualifying Life Event?

The following steps are required to submit a Qualifying Life Event:

- ♦ Login to the First Financial platform/portal - FEnroll on the Risk Management webpage.
- ♦ Submit according to the instructions outlined under the Qualified Life Event process by going to your family listing and by adding a new dependent; you must provide proof of the new dependent, i.e. documentation of birth available from the hospital (do NOT wait for the Social Security card because that may be delayed well after the 31-day time) - you will upload in PDF format proof of dependency documents from the hospital).
- ♦ Follow prompts and submit immediately - you will be notified once the event has been approved or denied (or if there are questions).
- ♦ Questions or Need Assistance? —Contact Risk Management/First Financial Rep—Linda at 806-219-0281 or email: [Linda.Rosebeary@lubbockisd.org](mailto:Linda.Rosebeary@lubbockisd.org)

## Claims Processing Reminder:

Dental Claims go to: [Lucinda.Lucero@LubbockISD.org](mailto:Lucinda.Lucero@LubbockISD.org)

\*\*\*\*2022 DENTAL CLAIMS MUST BE SUBMITTED NO LATER THAN JANUARY 20, 2023 FOR REIMBURSEMENT—NO EXCEPTION\*\*\*\*

Living Better Diabetes Reimbursement Claims go to: [Vaun.Murphrey@LubbockISD.org](mailto:Vaun.Murphrey@LubbockISD.org)

Gym Reimbursement Claims: [Jamie.Flores@LubbockISD.org](mailto:Jamie.Flores@LubbockISD.org)

All claims processed within 30-days (for completed requests/forms)