

RISK MANAGEMENT NEWS

Lubbock ISD— Risk Management Newsletter

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Dependent Audit—BMI Audit Services

Members of the health plan will be receiving information soon about an upcoming dependent audit being performed by **BMI Audit Services**, an outside company, on behalf of the District’s health plan. A dependent audit is a verification of eligibility of dependents on the plan(s). This audit will require every employee member on the health plan to provide information/documentation regarding their enrolled dependents. An example is a spouse of a member/employee on the plan will require the member to provide a copy of their marriage certificate proving marriage and eligibility to be covered as a spouse on the health plan. Birth certificates of dependent children will be required, etc.

Participation in the audit is mandatory and failure to respond may result in termination of the dependent from the health plan. Be on the lookout for more information over the next few weeks—you will first receive a request through the mail to submit the required information. Questions? please give Lisa a call.

IRS FORM 1095

Why Did I Receive this Form from Lubbock ISD?

Employers with 50 or more full-time or equivalent employees must show to the federal government that they offer eligible employees health coverage that is compliant with the Affordable Care Act (ACA), and we are to provide this form to those employees.

The 1095 forms are required to be sent out to eligible employees no later than March 2, 2022—(Lubbock ISD sent these forms to eligible employees in January 2022).

You may also view this form under your FEnroll login on the Risk Management webpage.

Risk Management Department:

- Lisa Thompson, Executive Director—extension 0235
- Vaun Murphrey, Benefits Specialist—extension 0283
- Lucinda Lucero, Clerk—extension 0280
- Jamie Flores, Executive Secretary —extension 0282
- FEnroll Assistance—Clerk—extension 0281

HIPAA (Health Insurance Portability & Accountability Act)

HIPAA requirements at the District primarily relate to the use and handling of patient/health plan members health information (this relates to members of our health insurance plans). It is our duty to protect the integrity, availability, and confidentiality of related patient/health plan participant information.

The HIPAA Security Rule establishes standards to protect electronic health information (ePHI), and it outlines security procedures to ensure confidentiality, integrity, and availability of ePHI (patient/health plan participant information).

(Questions—contact the District’s Privacy Officer, Lisa Thompson)

Claims Processing Reminder:

Dental Claims go to: Lucinda.Lucero@LubbockISD.org

Living Better Diabetes & Bronze Maternity Reimbursement Claims go to: Vaun.Murphrey@LubbockISD.org

Gym Reimbursement Claims & Hospital Income Plan Claims go to: Jamie.Flores@LubbockISD.org

All claims processed within 30-days (for completed requests/forms)