

# RISK MANAGEMENT NEWS

Lubbock ISD— Risk Management Newsletter

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## Dependent Audit—BMI Audit Services

Members of the health plan should have received information about a dependent audit being performed by BMI Audit Services, an outside company, on behalf of the District’s health plan. A dependent audit is a verification of eligibility of dependents on the plan(s). This audit requires every employee member on the health plan to provide information/documentation regarding their enrolled dependents. An example is a spouse of a member/employee on the plan will require the member to provide a copy of their marriage certificate proving marriage and eligibility to be covered as a spouse on the health plan. Birth certificates of children will be required, etc.

Participation in the audit is **mandatory** and failure to respond may result in termination of the dependent from the health plan.

Questions? please contact BMI at 877-634-7780 or give Lisa a call.

## WELLNESS PROGRAM—HEALTH PLAN MEMBERS

As a reminder for health plan members only, to receive and/or continue to maintain your \$75 a month premium credit for wellness participation, you must continue to participate in the program.

By March 31st, participants were required to view the 2022 Kick Off Video. You should have also logged into your wellness account and viewed your current scorecard to view your wellness screening results completed in 2021 as well as begin working on your wellness points in 2022 for your 2023 wellness credit. Wellness points may also be achieved by completing a dental exam, eye exam, community service, exercising, annual wellness exams, etc. There is also free wellness coaching available for employee health plan members by calling 806-765-7265.

Contact iaWellness with questions (806-765-7265) or go to the Risk Management website and click on the wellness link.

### Risk Management Department:

- Lisa Thompson, Executive Director—extension 0235
- Vaun Murphrey, Benefits Specialist—extension 0283
- Lucinda Lucero, Clerk—extension 0280
- Jamie Flores, Executive Secretary —extension 0282
- Linda Rosebeary, FEnroll Assistance—Clerk—extension 0281

## BASIC SAFETY RULES—KEEPING YOURSELF AND OTHERS SAFE

- Your safety is your personal responsibility.
- Always follow the correct procedures.
- Never take shortcuts.
- Take responsibility and clean up if you made a mess.
- Clean and organize your workspace.
- Ensure a clear and easy route to emergency exits and equipment.
- Be alert and awake on the job.
- Wear proper footwear, especially on icy, rainy, or snowy days—wear rubber-soled, non-slip footwear for your safety and to prevent slips and falls.
- Use equipment properly and follow appropriate safety practices such as wearing protective eyewear/goggles, gloves, etc.
- If you are unfamiliar with the equipment, ask for training before use.
- Report any unsafe practices immediately and intervene as possible to protect everyone’s safety.

## Claims Processing Reminder:

Dental Claims go to: [Lucinda.Lucero@LubbockISD.org](mailto:Lucinda.Lucero@LubbockISD.org)

Living Better Diabetes & Bronze Maternity Reimbursement Claims go to: [Vaun.Murphrey@LubbockISD.org](mailto:Vaun.Murphrey@LubbockISD.org)

Gym Reimbursement Claims & Hospital Income Plan Claims go to: [Jamie.Flores@LubbockISD.org](mailto:Jamie.Flores@LubbockISD.org)

*All claims processed within 30-days (for completed requests/forms)*