

RISK MANAGEMENT NEWS

Lubbock ISD— Risk Management Newsletter

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ANNUAL—OPEN ENROLLMENT SCHEDULE—OCTOBER 2022 (2023 Benefits Enrollment)

- First Financial of America will be again conducting in person assistance with annual benefits enrollment in October 2022 for 2023 benefits enrollment. The campus schedule may be viewed on our webpage (*left hand side—Annual Benefits Enrollment—October 2022 Campus Calendar*); the schedule has also been shared with your campus secretary and principal.
- For newly hired, eligible employees, benefits enrollment information is sent via email from First Financial within a week of the new employee’s start date.
- Enrollment into benefits with the addition of a new dependent to one’s health insurance/dental insurance NOW requires proof of dependency such as a marriage certificate when adding a spouse, birth certificates when adding dependent children, etc. —please be prepared to produce those documents if adding new dependents at annual enrollment or new employee enrollment.

****Coming Soon—Wellness Screenings****

The District will again be providing FREE wellness screenings for employees on the District’s health plan. Be on the lookout for dates, times, and locations of the screenings.

The screenings are a key part of every employee health plan members’ annual wellness credits/points that allows the member \$75 off one’s monthly premium (for 2023 premiums/plan year). Also, the screenings this year will be compared to last year’s screening results to determine any areas of improvement achieved for wellness points towards your monthly premium credit, as well as to provide you insight into areas of your health.

Questions? Contact iaWellness at 806-765-7265

Risk Management Department:

- Lisa Thompson, Executive Director—extension 0235
- Vaun Murphrey, Benefits Specialist—extension 0283
- Lucinda Lucero, Clerk—extension 0280
- Jamie Flores, Executive Secretary —extension 0282
- Linda Rosebeary, FEnroll Assistance—Clerk—extension 0281

BENEFITS—THINGS TO KNOW

Lubbock ISD Risk Management



⇒ **ENROLLING (NEW HIRES)**

- ⇒ New hires should attempt to enroll the first week of employment as a general rule. It is best to take care of all elections and forms before the work really takes off and the employee forgets! After 31- days the optional, new hire enrollment period ends.

⇒ **WHERE TO ENROLL**

- ⇒ Employees enroll through the First Financial FEnroll portal. Lubbock ISD utilizes First Financial as a Third Party Administrator to handle enrollment in all available benefits. The link to FEnroll is on our Risk Management webpage.

⇒ **BENEFIT START DATE**

- ⇒ New hire benefits automatically default to the first day of the month of one’s first check. Employees do have the option to have benefits begin the first day of one’s assignment but must designate that request. Depending on when the employee begins work, there may be two premiums owed on one’s first check.

⇒ **WHERE TO FIND BENEFIT INFORMATION AND DETAILS**

- ⇒ Copy this link and past into your browser: <https://ffbenefits.ffga.com/lubbockisd/>
- ⇒ **Benefit Plans & Premiums 2022 Plan Year**

⇒ **HOW TO FIND IN-NETWORK MEDICAL CARE**

- ⇒ Go to: www.bcbstx.com; click on Find Care; Find a Doctor or Hospital; Search as a Guest

Claims Processing Reminder:

Dental Claims go to: Lucinda.Lucero@LubbockISD.org

Living Better Diabetes & Bronze Maternity Reimbursement Claims go to: Vaun.Murphrey@LubbockISD.org

Gym Reimbursement Claims & Hospital Income Plan Claims go to: Jamie.Flores@LubbockISD.org

All claims processed within 30-days (for completed requests/forms)