

RISK MANAGEMENT NEWS

Lubbock ISD— Risk Management Newsletter

In this issue:

- Wellness Screenings
- Caution—Beware of Retirement Program Solicitations
- Risk Management Department
- *Second Reminder* - Benefits— Things to Know
- Claims Processing Reminder

WELLNESS SCREENINGS—EMPLOYEES ON HEALTH PLAN

The District will again be providing FREE wellness screenings for employees on one of the District’s health plans. The screening schedule and how to schedule a screening is on our Risk Management webpage.

The screenings are a key part of every employee health plan member’s annual wellness credits/points that provides the member credit(s) off one’s monthly premium (for 2023 premiums/plan year). Also, the screenings this year will be compared to last year’s screening results to determine any areas of improvement achieved for wellness points towards your monthly premium credit, as well as to provide you insight into areas of your health. Questions? Contact iaWellness at 806-765-7265

****CAUTION—BEWARE OF RETIREMENT PROGRAM SOLICITATIONS****

**Beware of false or phishing TRS emails or individuals wanting to facetime or zoom meet with you regarding your retirement or TRS plan— TRS has reported that they will NOT reach out to members to schedule an appointment.*

**Beware of emails that reference TRS but you have not had contact with them and beware of “TRS-like” emails/signature lines.*

**Be cautious of retirement program companies (403b programs) wanting to talk to you, visit your campus, etc. without your request or interest —the approved 403(b) programs offered through Lubbock ISD are listed on our Risk Management webpage and First Financial assists with those programs as part of your payroll deduction for your 403b (not all retirement companies are eligible to have payroll deductions through Lubbock ISD for your 403b program).*

**At the beginning of the school year, several retirement/investment companies infer that it is mandatory that they visit you, your campus, or attend your staff orientation—this is NOT correct; it is your option to visit with them during your free time.*

Risk Management Department:

- Lisa Thompson, Executive Director—extension 0235
- Vaun Murphrey, Benefits Specialist—extension 0283
- Lucinda Lucero, Clerk—extension 0280
- Jamie Flores, Executive Secretary —extension 0282
- Linda Rosebeary, FFenroll Assistance—Clerk—extension 0281

***Second Reminder*—BENEFITS—THINGS TO KNOW**

Lubbock ISD Risk Management



⇒ ENROLLING (NEW HIRES)

⇒ New hires should attempt to enroll the first week of employment as a general rule—this is from your assignment start date (not date processed through HR). It is best to take care of all elections and forms before the work really takes off and the employee forgets! After 31- days the optional, new hire enrollment period ends.

⇒ WHERE TO ENROLL

⇒ Employees enroll through the First Financial FFenroll portal. Lubbock ISD utilizes First Financial as a Third Party Administrator to handle enrollment in all available benefits. The link to FFenroll is on our Risk Management webpage.

⇒ BENEFIT START DATE

⇒ New hire benefits automatically default to the first day of the month of one’s first check. Employees do have the option to have benefits begin the first day of one’s assignment but must designate that request. Depending on when the employee begins work, there may be two premiums owed on one’s first check.

⇒ WHERE TO FIND BENEFIT INFORMATION AND DETAILS

- ⇒ Copy this link and past into your browser: <https://ffbenefits.ffga.com/lubbockisd/>
- ⇒ Benefit Plans & Premiums 2022 Plan Year

⇒ HOW TO FIND IN-NETWORK MEDICAL CARE

- ⇒ Go to: www.bcbstx.com; click on Find Care; Find a Doctor or Hospital; Search as a Guest

Claims Processing Reminder:

Dental Claims go to: Lucinda.Lucero@LubbockISD.org

Living Better Diabetes & Bronze Maternity Reimbursement Claims go to: Vaun.Murphrey@LubbockISD.org

Gym Reimbursement Claims & Hospital Income Plan Claims go to: Jamie.Flores@LubbockISD.org

All claims processed within 30-days (for completed requests/forms)