

RISK MANAGEMENT NEWS

Lubbock ISD— Risk Management Newsletter

In this issue:

- Annual Flu Shots
- The Hartford (disability insurance) - Annual Enrollment
- Aflac - Annual Enrollment
- First Financial (life insurance, critical illness, accident, vision, etc.) - Annual Enrollment
- Sun Life
- Annual Medical/Health Enrollment

Annual Flu Shots

Lubbock ISD is pleased to announce that we have teamed up with United Supermarket Pharmacies (United, Market Street, and Amigos Pharmacies) to provide flu shots again this year. Your campus flu shot clinic schedule is being planned—be sure to watch your email for more information soon!

Remember,

- 1) Flu shots are FREE to all employees of Lubbock ISD (*paid for you by Lubbock ISD*); and
- 2) Flu shots are FREE to all dependents that have Lubbock ISD insurance (*paid by Lubbock ISD*).

Reminder—Annual Enrollments:

- ⇒ **The Hartford** (disability insurance coverage) - annual enrollment is September 1, 2020 through October 31, 2020. [Contact 806-748-0505](#). [Site Link](#).
- ⇒ **Aflac** (cancer & accident, etc) - annual enrollment is September 7, 2020 through October 31, 2020. [Contact 806-748-0505](#). [Site Link](#).
- ⇒ **First Financial** (permanent life insurance, critical illness insurance, hospital indemnity insurance, accident insurance, vision insurance, flexible spending account, medical reimbursement, dependent care reimbursement, benefits flex card, identity theft protection, and legal shield) - annual enrollment is September 14, 2020 through October 16, 2020. *More information to come with campus call in/sign up hours pending—will notify each campus accordingly.* [Contact Ty.Stovall@ffga.com](mailto:Ty.Stovall@ffga.com). [Site Link](#).
- ⇒ **Sun Life** (optional life insurance) - application with Health Questionnaire accepted year-round.
- ⇒ **Annual Medical/Health Insurance Enrollment**—planning in process—November 2020 (more information to come in October 2020).

Risk Management

Department:

- *Lisa Thompson,*
Executive Director
(ext. 0235)
- *Vaun Murphrey,*
Specialist (ext. 0283)
- *Lucinda Lucero,*
Secretary (ext. 0280)
- *Ursula Ramirez, Clerk*
(ext. 0282)

Call Us—We Are Happy to Help!

Risk Management Work Safety Tips

- To prevent falls and injuries, remember to utilize a secured step ladder to reach items; never use a desk, rolling chair, etc.
- Always clean up spills immediately to prevent slips, trips and falls.
- Report work related injuries timely to your campus leadership and Risk at extension 0280.
- No texting or reading your phone messages while walking or driving.
- Report issues with torn carpet, loose tiles, broken chairs, etc. immediately to prevent falls and injuries.

****Remember—Safety Is Not An Accident****

Claims Processing Reminder:

Dental Claims go to:

Lucinda.Lucero@LubbockISD.org

Living Better Diabetes & Bronze Maternity Reimbursement Claims go to:

Vaun.Murphrey@LubbockISD.org

Gym Reimbursement Claims & Hospital Income Plan Claims go to:

Ursula.Ramirez@LubbockISD.org

All claims processed within 30-days