

***IMPORTANT DATES for Title I
2017 – 2018***



April 24, 2017	Surplus Letter to HR with names of surplus units.
June 1, 2017	Budget Worksheet for the 2017 - 2018 school year (FY8) submitted in electronic form to School Support Services
July 1, 2017	Inventory sheet submitted to School Support
July 1, 2017	Funds available for the 2017 - 2018 school year (FY8), (if all documentation has been submitted)
September 30, 2017	Signed and dated Job Descriptions returned to School Support Services
End of 1st semester	Periodic Certification Report for 1 st semester for Title I funded staff submitted to School Support Services (July 1 st to December 31 st funding period)
Last Friday of March	Last day to order from Title I Funds with current year budget
End of 2nd semester	Periodic Certification Report for 2 nd semester for Title I funded staff submitted to School Support Services (January 1 st to June 30 th funding period)
Last day of June	2017 - 2018 funds no longer available
July 1, 2018	Funds available for the 2018 - 2019 school year (FY9)