

## Magnet/Specialty Schools Transfer Application Submission Process Overview

**The Magnet/Specialty School Transfer Process will be applied through a "First Come, First Served" basis for the 2019-2020 school year.** Applications for the magnet/specialty programs may be submitted during the application window, 8 a.m. on January 9, 2019 through 5 p.m. on January 25, 2019. The application is located on the LISD website at [www.lubbockisd.org/transfers](http://www.lubbockisd.org/transfers). While there is no actual deadline for out-of-district applications, some campuses could fill to capacity and no longer be available.

There may be times when waiting lists will occur due to magnet/specialty schools having more applicants than capacity will allow. **Students that are wait-listed will have the opportunity to be approved by their second-choice school, if one is listed on the application.** Students applying to campuses with limited space are therefore encouraged to list a second choice if they are interested in another program. Otherwise, they will be enrolled in their home campus. Wait-listed students will be contacted by their first-choice campus if space becomes available throughout the school year.

**Parents and students will be notified of placement decisions by March 29, 2019.** Principals will examine student discipline history, test scores, grades, and attendance to determine if a student meets criteria for a magnet transfer. If so, then students will be placed at campuses on a "first come, first served" basis according to the space and staffing availability at each campus.

For Out-of-District (OOD) applicants, this evidence of criteria must be acquired by the student/parent from the student's current campus and uploaded within the online application. In order to qualify for entry into a magnet/specialty school, students must meet the following criteria:

- Achieve "Meets Grade Level" status on all portions of the most recent STAAR (if applicable)
- Good attendance (Fall 2018)
- Overall grade point average (GPA) of 3.2 (Fall 2018)
- Satisfactory behavior (Fall 2018)

Failure to provide any of this information will likely result in the denial of the application. In-district transfer requests do not require any upload as this information will be available to prospective campuses within the Lubbock ISD system.

Magnet/Specialty programs provide students opportunities that are not available in other schools. These programs, which are open to students outside of their neighborhood attendance zones, are instructionally different and offer a variety of courses and opportunities that are unique to their specific campuses. These programs may include specialized core curriculum instruction or strategies, enriched academic courses, and/or additional curricular, co-curricular, or extra-curricular activities. **Students should only apply for a magnet/specialty transfer if they intend to fully enroll in the specialty program offered at that campus.**

Placement in a magnet/specialty school is an honor. Students accepted into a magnet/specialty program must maintain admission criteria throughout their enrollment in order to remain on the magnet/specialty campus. Students failing to meet any criteria shall be returned to their home campus at the end of the school year. The principal may revoke a student's transfer based on a failure to maintain any of the criteria mentioned above.

Lubbock ISD invites all qualified out-of-district students to apply for transfer into the Lubbock Independent School District. Lubbock ISD is a tuition-free school district. Students must qualify for the magnet/specialty school they wish to attend. There is no deadline for Out-of-District transfers that are new to the district. However, schools will be closed to transfers once full capacity is achieved.

## Magnet/Specialty School FAQs

### ***How do I request that my child be enrolled in a magnet/specialty campus?***

Complete the magnet/specialty application using the online submission process located at [www.lubbockisd.org/transfers](http://www.lubbockisd.org/transfers) between 8:00 a.m. on January 9, 2019 and 5:00 p.m. on January 25, 2019.

### ***What criteria does my child need to meet to be approved for a magnet/specialty campus?***

- Achieve "Meets Grade Level" status on all portions of the most recent STAAR (if applicable)
- Good attendance (Fall 2018)
- Overall grade point average (GPA) of 3.2 (Fall 2018)
- Satisfactory behavior (Fall 2018)

### ***Where do I acquire the information proving the criteria above?***

- If your student attends Lubbock ISD, then all this information is already in our system. No additional action is required on your part.
- If your student is coming from outside of Lubbock ISD, it is your responsibility to acquire these documents from your current campus and **upload them with your application**. These documents include:
  - ✓ Most recent STAAR scores (or other standardized achievement measure used by your current school)
  - ✓ Attendance Records (Fall 2018)
  - ✓ Transcript or Report Card including Fall 2018 grades
  - ✓ Behavior/Discipline Records (Fall 2018)

### ***My student is an incoming Kindergartener. What information am I required to provide?***

If applying for a child to attend a magnet/specialty campus other than their neighborhood school, parents should be prepared to upload their student's birth certificate and immunization records at the time of online registration. No additional materials are required.

### ***When can I submit the application for my child to attend a magnet/specialty program?***

Enrollment opens at 8:00 a.m. on January 9, 2019 and closes at 5:00 p.m. on January 25, 2019.

### ***Will I be able to upload documents prior to January 9?***

No, the application and all upload capability will not be available until 8 a.m. on January 9.

### ***Will I be able to submit my application and then upload documents later?***

No, all necessary materials must be uploaded at the time of application submission.

### ***What are the benefits of enrolling my child in a magnet/specialty program?***

These schools offer programs that are unique to their specific campuses in the form of specialized core curriculum instruction or strategies, enriched academic courses, and/or additional curricular, co-curricular, or extra-curricular activities.

### ***How can I guarantee that my child be accepted into the magnet/specialty program of choice?***

There are no guarantees. First, please study the criteria carefully to ensure your student meets these requirements before applying. Second, the Magnet transfer process is managed on a **"First Come, First Served"** basis. The magnet application window opens at 8:00 a.m. on January 9, 2019. The sooner your application is submitted, the better the chances that your child will be accepted, as long as he/she meets all the necessary criteria. Again, there are no guarantees.

***What is the wait list?***

Occasionally, some magnet/specialty program applicants may be forced to establish a wait list for the students who met criteria due to lack of available space and/or pupil-teacher ratios. If wait listed, the campus will contact a student if space becomes available during the school year.

***If my child is placed on the wait list for their first choice, where will he/she attend school?***

Within the application, there is an opportunity to select a second choice. If your child is wait-listed on their first choice, their application will automatically be sent to the second choice school for approval. If your child is approved by the second choice campus (and that campus has space available), that is where he/she will attend school. If both the first and second choice campuses are unavailable, your child will be enrolled in his/her home campus.

***What happens if my child is placed on the wait list and we did not select a second choice?***

Your child will be enrolled in his/her home campus.

***What is my home campus?***

Your home address denotes the attendance zone for your home campus. If you are unsure of your home campus, check:

- Elementary: <https://www.lubbockisd.org/Page/4545>
- Middle School: <https://www.lubbockisd.org/Page/4547>
- High School: <https://www.lubbockisd.org/Page/4548>

If your child already attends a different school outside the attendance zone - this is not their home campus. The home campus is based solely on the location of your residence.

***Will my child be provided with transportation to his/her magnet/specialty campus?***

If you live outside the campus' attendance zone, transportation to a magnet/specialty campus is **ONLY** available for students attending Margaret Talkington School for Young Women Leaders or students within the Estacado Early College High School program.

***When will I be notified if my child is accepted into a magnet/specialty program?***

You will receive notification by March 29, 2019 that your child either:

- is accepted and has a seat at that campus
- is accepted but placed on the wait list, or
- did not meet criteria for a magnet/specialty program transfer

***Once my child has been accepted to a magnet/specialty school, will his/her enrollment be permanent?***

Placement in a magnet/specialty school is an honor. Students accepted into a magnet/specialty program must maintain admission criteria in order to remain on the magnet/specialty campus. Students failing to meet any criteria shall be returned to their home campus at the end of the school year. The principal may request that a student's transfer be revoked if the student has poor attendance, excessive tardiness, or persistent misbehavior.

***How do I fill out an online application if I do not have Internet access at home?***

Visit your child's current campus or a public library, and they will provide you with computer access to complete the application.

***Will my child be automatically accepted if his/her sibling(s) already attend the magnet/specialty campus to which we are applying?***

No one has guaranteed acceptance. Students must meet criteria to be accepted, even if a sibling is currently at the requested campus. While effort is made to accommodate students with siblings already at a campus, students are placed on a "**First Come, First Serve**" basis.

***Can my student apply for a magnet/specialty program if we do not live in Lubbock ISD?***

Yes. We invite all qualified out of district transfers to Lubbock Independent School District. We are a tuition-free school district. Students must qualify for the magnet/specialty school they wish to attend.

***What does Out-of-District (OOD) mean?***

Out-of-District (OOD) means that you do not live within the boundary lines of the Lubbock Independent School District. If you live in the boundary lines of one LISD school and wish to apply to another, you are not considered "Out-of-District." Your district status is based on the physical location of your residence.

***If my student will be transferring from an Out-of-District school, what information needs to be obtained to apply for a magnet/specialty transfer?***

You will need to obtain documents of each of the following items, which you can upload with your application:

- most recent STAAR Scores (or other standardized achievement measure used by your current school)
- Attendance Records (Fall 2018)
- Transcript or Report Card including Fall 2018 grades
- Behavior/Discipline Records (Fall 2018).

***How many transfer applications can I fill out?***

For the 2019-20 school year, only one transfer application of any kind (regular or magnet/specialty) is permitted. For magnet/specialty transfer requests, two campus choices may be selected on the application, but each must be a magnet/specialty campus.

***When is the deadline for magnet/specialty school applications to be submitted?***

The application window for LISD students closes at 5 p.m. on January 25, 2019. There is no deadline for Out-of-District transfers that are new to the district. However, schools will be closed to transfers once full capacity is achieved. Again, the process is "**First Come, First Served.**"

***Who should complete a transfer application?***

Any student who intends to participate in a magnet/specialty program at a campus should complete the magnet/specialty transfer application, even if the campus to which you are applying is your neighborhood school. For example, all students at Hutchinson Middle School are a part of the International Baccalaureate program. Therefore, every student who plans to attend Hutchinson—even those living in the Hutchinson attendance zone—should complete the magnet/specialty application.

***Where can I find information about the programs at each magnet/specialty campus?***

On the Lubbock ISD website ([www.lubbockisd.org](http://www.lubbockisd.org)), click Departments, then Magnet/Specialty Programs, and lastly choose your type of school (Elementary, Middle or High School).

The page can be reached directly at the following link: <https://www.lubbockisd.org/Page/3932>

***Which campuses offer Two-Way Dual Language and Spanish Immersion Programs?***

- Harwell Elementary
- McWhorter Elementary
- Atkins Middle School

***Which campus offers a Spanish Immersion Program?***

- Ramirez Elementary School

***What is the difference in Dual Language and Spanish Immersion?***

**Dual Language** programs involve an educational approach in which students learn two languages in an instructional setting that integrates subject content presented in English and Spanish. Models vary depending on the amount of each language used for instruction at each grade level. The program bases itself on instruction that adds to the student's first language.

A **Spanish Immersion** program is designed for English-speaking students who wish to become fluent in Spanish. Students enter the program in Pre-K or Kindergarten. The curriculum for language arts/reading, mathematics, science and social studies is delivered entirely in Spanish until third grade. Students then begin formal English classes to work on comprehension, spelling, writing, grammar and decoding for reading accuracy and fluency. In third grade, reading strategies are strengthened. Students continue to work on spelling rules and writing skills. The amount of English language arts instruction increases through fifth grade.

***Are there any additional criteria required for acceptance into a Dual Language or Spanish Immersion Program?***

Further language testing is required prior to acceptance at these campuses. Requirements are as follows at each campus:

**Dual Language Program at Harwell and McWhorter-**

1. Complete Magnet/Specialty Transfer application online
2. Sign Dual Language Agreement
3. Give consent for administration of the Woodcock-Muñoz Language Assessment

**Spanish Immersion program at Ramirez Elementary**

1. Attend a World Language Immersion Program Meeting in November or December 2018
2. Sign the World Language Immersion Program Agreement
3. Give consent for child to be tested (Woodcock-Muñoz Language Assessment)
4. Commit to continuation of the program from Pre-K through 5<sup>th</sup> grade.
5. Provide a letter of recommendation of a current immersion family
6. Complete Magnet/Specialty Transfer application online

***Are there any additional criteria required for acceptance into the Talkington School for Young Women Leaders (TSYWL)?***

In addition to completing the online application process for magnet/specialty campuses, you will be asked to provide additional documents specific to TSYWL. These must be submitted directly to the Talkington front office within the transfer window, January 9-25, 2019. Visit the Talkington web page at <https://www.lubbockisd.org/Page/7770> to find this information.