



Lubbock ISD Grading Guidelines for Reporting Student Progress 2016-2017

To provide a level of clarity and consistency, the following guidelines were developed with input and feedback from DEIC, the District's Grading Guidelines Committee, and all campus principals. These guidelines will be reviewed on an annual basis.

District Grading Guidelines, in accordance with legal and local grading policies, are as follows:

1. The purpose of report card grades is to communicate the student's level of mastery of the designated TEKS-based instructional objectives. EIA (LEGAL)
2. All grades recorded in the gradebook will relate directly to one or more TEKS-based instructional objective. EIA (LOCAL)
3. Students will have a minimum of 10 grades in each six weeks and should be evenly distributed throughout the grading period.
4. No single grade shall count more than 15% of the reported grade for a grading period.
5. District Assessments shall count 5% of the reported grade for a grading period. (See District procedures for district assessments).
6. If a student fails a class assignment or examination, corrective teaching followed by an opportunity to demonstrate mastery of the specific TEKS objectives will occur as defined by EIA(Local):
 - a. Elementary and Middle School: If a student fails a class assignment or examination, corrective teaching followed by an opportunity to demonstrate mastery of the specific TEKS objectives will occur EIA(Local). The grade for the second opportunity may replace the initial grade or may be recorded as an additional grade for that student. If the retake grade is less than the original grade, then the second attempt grade will not be recorded. The practice of replacing the grade or recording an additional grade will be applied in the best interest of the individual student. Reteach and additional opportunities should occur within the same six-week period.
 - b. High School and HS Credit-bearing courses at the MS level: If a student fails a class assignment or examination, corrective teaching followed by an opportunity to demonstrate mastery of the specific TEKS objectives will occur EIA(Local). The grade for the second opportunity may only replace the initial failing grade up to a maximum grade of 70. If the retake grade is less than the original grade, then the second attempt grade will not be recorded. Reteach and additional opportunities should occur during the same six-week period .
7. In order to provide students and parents with timely feedback, grades are entered into the online gradebook within seven calendar days of the assignment due date. Exceptions must be approved by the campus principal.

8. Grades are recorded during the six weeks in which the work occurs. Exceptions must be approved by the campus principal.

The campuses will:

1. Consistently apply weights and categories for clarity and consistency at the department, grade, or campus level.
2. Ensure that a student's IEP determines appropriate application of these guidelines. EIE (LOCAL)
3. Communicate grading guidelines to all stakeholders on an annual basis at the beginning of the school year. EIA(LOCAL)

Note: Any deviation from these guidelines must receive prior approval from the Associate Superintendent and Deputy Superintendent prior to the academic school year.

Additional Related Policies:

EIA (LEGAL), EIA (LOCAL), EIAA (LOCAL), EIE (LEGAL), EIE (LOCAL)