DISPLAY YOUR **SHIELD**

**IN THE CAFETERIA**

* Form a single-file straight line.
* Conserve resources.
* Say “please” and “thank you”.
* Move directly from the lunch line to a table.
* Seat a maximum of six at each table.
* Invite those sitting alone to join your table or ask if you may join them.
* Remain seated until dismissed.
* Use inside voices when talking.
* Pick up all trash at your table, even if it isn’t yours.
Service
Honor
Initiative
Excellence
Leadership
Dedication

DISPLAY YOUR SHIELD
IN THE HALLWAY

* Walk on the right side of the hallway.
* Use inside voices when talking.
* Go directly from class to class.
* Use time wisely.
* Smile and speak kindly to everyone.
* Pick up trash, even if it isn’t yours.
Service
Honor
Initiative
Excellence
Leadership
Dedication

DISPLAY YOUR SHIELD
IN THE RESTROOM

* Go, Flush, Wash, Leave.
* Conserve resources.
* Dispose of feminine products properly.
* Throw away all trash.
* Be mindful that others may be waiting.
Service
Honor
Initiative
Excellence
Leadership
Dedication

DISPLAY YOUR SHIELD DURING SPECIAL EVENTS/FIELD TRIPS

* Move to the assigned area quickly and quietly and follow adult instructions.
* Stay with your designated group at all times.
* Be an active and courteous participant.
* Sit up straight, facing the speaker.
* Listen attentively and if others around you are talking, politely ask them to stop.
* When the event is over, quickly and quietly follow adult instructions.
**Service**

**Honor**

**Initiative**

**Excellence**

**Leadership**

**Dedication**

**DISPLAY YOUR SHIELD DURING ARRIVAL AND DISMISSAL**

* When arriving before 8:25am, report to the cafeteria to wait for dismissal to morning meeting.
* Teacher passes are required to be in the hallway before or after school.
* Report to the cafeteria if your ride has not arrived by 4:15pm.
* Observe cafeteria expectations.
Display Your **Shield** When On A Bus

* Board and exit the bus one at a time.
* Follow all bus rules and adult directions.
* Speak kindly to others and be mindful of your volume.
* Collect your belongings when exiting the bus.
Service
Honor
Initiative
Excellence
Leadership
Dedication

DISPLAY YOUR SHIELD
USING TECHNOLOGY

* Retrieve and return your assigned laptop only when instructed.
* Plug in laptop upon return to cart.
* Always carry your laptop with both hands.
* Ask for permission to print.
* Follow adult instructions when using your laptop.