

Guardianships

Lubbock Independent School District

Both Guardian and Assigned Guardian Must Be Present

- If guardian is not present, a notarized statement from guardian must be presented.

Must have Picture Identification

- Driver's license
- Department of Public Safety identification card
- Any government-issued picture identification card
- Employment or school ID

Verification of Address

- **Current** utility bill: gas, water, electric, cable television bill; the **complete** utility bill must be presented.
- Rental or lease agreement

Attendance Zone

- The student will attend the campus based on the parent's attendance zone, **not** the guardian.

Urgent or Highly Extenuating Circumstances

- Must have conference with Mr. Lynn Akin
- Lubbock ISD Student and School Department
1628 19th Street
East Building, Suite 112

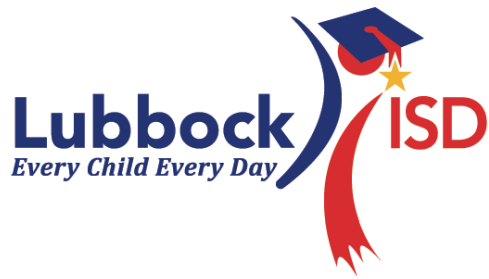
Please understand that once you are granted guardianship, you will be responsible for attendance, grades and behavior of guardianship. In the event action must be taken for failure to comply on non-attendance regulations, you will be solely responsible for fines appointed by the courts.

We cannot grant guardianship to CPS- or court-appointed placements.



Mr. Lynn Akin – Assistant Superintendent for Student and School Support
1628 19th Street Lubbock, Texas 79401

E-mail: lakin@lubbockisd.org **Tel:** (806)219-0031 **Fax:** (806)766-1032
www.LubbockISD.org



Residency Requirements

Lubbock Independent School District

As students enter Lubbock schools for the first time, and as families move from one residence to another, parents/guardians will provide the new school with verification of residence through one of the following methods:

- ***Current** utility bill: gas, water, electric, cable television bill; the **complete** utility bill must be presented.
- Rental or lease agreement
- **Statement from Lubbock ISD Student and School Department
1628 19th Street
East Building, Suite 112

[LISD School Board Policy FD(LOCAL)]

* Must be a **current** utility bill that shows the “service to” address; the address and the name of the person who has the service. **Disconnection or termination notices and final bills will not be accepted.**

Statement from Student and School Support is required only if the utilities are not in the householder’s name. **Both parties must be present and have identification to receive statement.



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