

Families with Students Currently Attending Lubbock ISD

Families who

- have a student(s) that already attends Lubbock ISD
- wish to register for the school year
- have already created an account in **Gradebook**

will proceed to the **Gradebook** portal found on the Lubbock ISD website under the **Parents** channel and follow the directions for **How to register for Lubbock ISD** below.

Families who

- have a student(s) that is already attending Lubbock ISD
- wish to register for the school year
- **HAVE NOT** already created an account in **Gradebook**

will need to **first** register for a **Gradebook** account that can be found on the Lubbock ISD website under the **Parents** channel.

Information needed when creating a Gradebook account

- Student's local ID number (one thousand number)
 - This number may be found on the student report card or from the campus.
- Social Security number or state ID number
- Gradebook Help can be found under the **Parents** channel > **Gradebook Access and Grading Policy Information**

After creating a **Gradebook** account, registration for the school year may begin following the directions below.

How to register for Lubbock ISD

- Log in to the **Gradebook** portal using username and password.
- Click on student name.
- Click the **Registration** tab - the last tab along the top.
- Click **Continue to Online Registration**.
- Select student name to begin registration **OR**
- Select **Create New Student** to register any student that is brand new to Lubbock ISD.
- Registration will need to be completed for **each** student.
- **Gradebook** passwords can be changed on the landing page.
- Forgotten **Gradebook** passwords can be reset on the landing page.
- Families should contact the campus to retrieve forgotten **Gradebook** usernames and for password hints.
- The following forms will be filled out every year and are a part of the registration process:
 - Migrant form
 - Student Residency Questionnaire form
 - Socioeconomic Information form
 - Foster Care form
 - Military Connected form

Questions

- Contact Campus
- Call Lubbock ISD Registration Helpdesk (806) 219-0190
- www.LubbockISD.org/Registration

