



***“Securing Our Future”
Committee Charter
Lubbock ISD***

June 12, 2018

Organizational Need

The Lubbock Independent School District's Board of Trustees and superintendent of schools are dedicated to designing a system of safe schools which serve the needs of all students and prepare them for the rigors of college and/or career.

In order to accomplish this goal, we recognize the importance of reviewing existing safety procedures and assets, implementing new standards and expectations for all district staff in both safety practices and in educational programming, and capitalizing on opportunities to operate more fiscally efficient. We pledge to make data-driven decisions, nurture relationships and develop future leaders of our community and our schools. A fundamental component of providing quality educational programming is providing safe educational facilities which appropriately facilitate, support, and stimulate the overall educational program.

The modernization of our educational facilities strengthens our schools, our students and their futures, as well as protects the long-term economic viability of our city. Schools are an important public asset in our neighborhoods and our overall community.

The Lubbock ISD Board of Trustees and administrative team recognize that our schools belong to the citizens of this community. As such, a committee of citizens will be integrally involved in the update of the Lubbock ISD long-range facility plan to ensure that community interests, values, and concerns are appropriately reflected.

Project Description

The Lubbock ISD "Securing Our Future" Committee, comprised of both parents and citizens in the community, will provide leadership and direction in creating the future of Lubbock ISD. The primary charge for this committee will be to review and update the long-range facilities plan to capture both current infrastructure needs and the vision for Lubbock ISD educational facilities into the future. The plan will be reviewed through the lens of safety, with student safety as the first priority of Lubbock ISD.

The "SECURING OUR FUTURE" Committee Plan will include the following:

- 1.) Analysis of district facilities through the lens of safety, which will include hardening existing facilities and providing safer configurations of any new facilities.
- 2.) Analysis of district enrollment trends and opportunities for improving fiscal efficiency in order to enhance student outcomes
- 3.) Analysis of student programming opportunities in order to remain competitive in the marketplace
- 4.) Updated assessment of all district facilities that includes the identification of infrastructure needs, such as plumbing, electrical and HVAC systems.
- 5.) District standards for facilities, safety and security
- 6.) Prioritization and/or ranking of needs with identified costs.

Project Deliverables

As a result of this project, the following will be achieved:

- 1.) The Lubbock ISD 2020 Plan will be updated to include standards for various facets of the district, including facility security, facility utilization and academic programming with recommendations through 2028.
- 2.) The identification of a potential bond package for recommendation to the Board of Trustees in August of 2018 and to the voters of Lubbock in November of 2018, which may include the following:
 - a. Facility upgrades, additions and replacements to enhance security, fiscal efficiency and academic programming
 - b. Electronic tools for managing the safety of our school buildings, as well as, fencing, barriers and lighting for securing the parameters of our schools.
 - c. Repairs to major mechanical systems and infrastructure
- 3.) Communications strategy and plan

Project Governance

Project Team

Champion

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Assistant - April White

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Lubbock ISD Project Leader Nancy Sharp

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Lubbock ISD Team

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Project Consultant

Parkhill, Smith and Cooper (PSC)

Mike Moss, *Project Lead*

Board of Trustees

| | |
|----------------|---|
| President | Zach Brady trustee.brady@LubbockISD.org |
| Vice-President | Bill Stubblefield trustee.stubblefield@LubbockISD.org |
| Secretary | Scot Mayfield trustee.mayfield@LubbockISD.org |
| Trustee | Beth Bridges trustee.bridges@LubbockISD.org |
| Trustee | Lala Chavez trustee.chavez@LubbockISD.org |
| Trustee | Ryan Curry trustee.curry@LubbockISD.org |
| Trustee | Ben Webb trustee.webb@LubbockISD.org |

Lubbock ISD “Securing Our Future” Committee

Co-Chairs Amber Dean, Mark Griffin, Wayne Havens

Timeline

The committee work will begin in June 2018 and continue through November 2018. For the first two months, the primary emphasis of the work will be on updating the long-range facility plan and the identification of potential bond package projects. The focus for the remaining months will be to assist in communicating to the public the components of the bond package. Once an election is called, the citizens on the committee will assume the role of advocacy.

Beyond November 2018, it is the intent of the school district to continue to engage members of the Lubbock ISD “Securing Our Future” Committee on a quarterly basis to function primarily in an oversight and advisory capacity.

For the first two months of this endeavor, the full committee will meet five times from 5 – 6:30 p.m. The structure and frequency of committee meetings beyond that time will be determined as the needs prescribe. Additional meetings of the full committee and of sub-committees, if established, may also be scheduled on an as needed basis. A detailed monthly working calendar is attached (*see attachment A*). The working calendar is subject to change based upon the needs and interests of the committee membership.

Project Assumptions

- 1.) Project team members (Lubbock ISD) will devote significant time to supporting this work and will ensure that the members of the committee are provided in a timely fashion all necessary information and/or data.
- 2.) Lubbock ISD project team members will also ensure that other important stakeholders, such as campus principals and other district leadership, are included in the planning and prioritization process.
- 3.) The work will be designed to maximize committee members' time and demands beyond predetermined committee meeting dates and times will be limited.
- 4.) All project team members, consultants, and committee members will contribute fully to the process and will be encouraged to speak freely, to ask questions, and to contribute ideas.

Attachment A

Securing Our Future Lubbock ISD 2018 Bond Timeline

| DATE | TASK |
|---|---|
| April 30, 2018 | Steering Committee Suggestions Submitted |
| April 16 - May 14 | Review 2016 update of 2020 plan; determine professional service providers |
| May 4, 2018 | Determine Steering Committee Co-chairs |
| May 5, 2018 | Board of Trustee Elections |
| May 14 | New Trustees and Former Trustees & Administrators Roundtable Briefing |
| May 15, 2018 | Canvass Board of Trustees Election |
| Week of May 21 — 25 | Steering Committee Finalized and PAC considerations identified; Needs assessment reviewed; Committee Charter completed |
| June 5 (LISD Admin., Jay Gordon Room) | Meeting 1 — Purpose, role, expectations of committee; bond history, district demographics and building utilization; safety meeting input |
| June 12 (Miller Elementary) | Meeting 2 — Debt Structure & Bond Capacity; Master Planning Scenarios: Campus Safety |
| June 27 (Ervin Elementary) | Meeting 3 — Master Planning Scenarios: Campus Efficiency |
| Week of June 25 | Polling Locations determined |
| July 10 | Rough Draft of Master Plan (potential projects listed and estimated costs) |
| Week of Jul 10 (this may need to be earlier) | PAC organized |
| July 24 (Margaret Talkington SYWL) | Meeting 4 -Projects prioritized by committee |
| August 7 (Coronado High School) | Meeting 5 -Committee Recommendations to the Board of Trustees finalized (scope and amount) |
| August 13 | Board Agenda Posted |
| August 20 (The hard deadline for calling a bond election is Monday, August 20 which is 78 days prior to Election Day) | Bond Election called by Board of Trustees |
| Monday, Oct. 22 – Friday, Nov.2 | Early Voting |
| Tuesday, November 6 | Election Day |

6/12/2018

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