

2022-2023 Carmona-Harrison Grading Guidelines



Grading Administrative Regulations 2022-2023 Grading Administrative Regulations for Reporting Student Progress

The primary purpose of grades is to measure and communicate what a student knows, understands, and can do as a result of the student's learning; a secondary purpose for grades is to provide teachers with information for instructional planning. Additionally, grading provides a level of clarity and consistency in assessment practices throughout the district.

Grading Administrative Regulations, in accordance with legal and local grading policies, are as follows:

- **Report Cards** - The purpose of report card grades is to communicate the student's level of mastery of the designated Texas Essential Knowledge and Skills (TEKS)-based instructional objectives. EIA (LEGAL)
 - A student's 504 Plan or Individualized Education Program (IEP) determines appropriate application of these administrative regulations. EIE (LOCAL)
 - For students who have modified curriculum in any one or more content area, the general education and/or special education teacher should apply the appropriate code to the student's report card.
- **Progress Reports** - Interim progress reports shall be issued for all students after the third and sixth week of each grading period. EIA (LOCAL)
- **Gradebook** - All grades recorded in the gradebook will relate directly to one or more TEKS-based instructional objectives. EIA (LOCAL)
 - Gradebook
 - Students will have a minimum of nine grades per content area each nine weeks and the grades should be evenly distributed throughout the grading period.
 - 1st and 2nd Grades will have 9 grades in RLA and Math and 6 in Science and Social Studies.
 - No single grade shall count more than 15% of the reported grade for a grading period.
 - Grades must be recorded during the nine-week period in which the work occurs. Exceptions must be approved by the campus principal.

- In order to provide students and parents with timely feedback, grades must be entered into the online gradebook within seven calendar days of the assignment or assessment due date. Exceptions must be approved by the campus principal.
 - o District Assessments
 - For grades 2 through 5, report cards will report a student's performance level as either Does not Approach (DNA), Approaches (A), Meets (M), and Masters (Ma). Performance levels will be based on STAAR performance levels from the previous school years.
 - District assessments will not factor into students' grades in elementary school.
 - o TIA Pre and Post Tests
 - The TIA pre test will not count as a grade.
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- **Reteaching/Intervention**
 - o If a student scores less than an 80 on an assessment, re-teaching/intervention followed by at least one opportunity to demonstrate relative mastery of the specific TEKS objectives will occur as defined by EIA (LOCAL). The grade for the second opportunity shall replace the initial grade up to a maximum grade of 80. Students will have until the end of the nine weeks to replace a grade.
 - o Reassessments of student work must be authentic assessments (simply correcting an assessment is not an authentic assessment).
- **Timeframe for Reteach and Intervention**
 - o Providing multiple opportunities to demonstrate mastery will be applied in the best interest of the individual student. Reteach/intervention and additional opportunities should occur within the nine-week period.
- **Grade Weights and Categories**
 - o All grades will be under the "Assessment" category and weighted 100%.
- **Grades Below a 50**
 - o An initial grade below 50 can be recorded in the gradebook to reflect the student's accurate performance level.
 - o If a retake grade is below 50, the student's grade will be recorded as a 50. No replacement grade below a 50 will be recorded in the gradebook.
- **Homework/Practice**
 - o Only assessment scores should be recorded in the calculation of student grades.

- Work intended to give students practice, including homework, will not be recorded in the gradebook.
- **Late Work Policy**
 - Students will have until the end of the nine weeks to replace or make up a grade.
- **Grade Reflection**
 - In accordance with best practices for grading, student grades only reflect student mastery of **content**. Grades should not reflect student behaviors.