

Lubbock Independent School District

2022-2023

Parent and Family Engagement Policy

**Title I School Parental Involvement Policy may be amended as needed to comply with COVID 19 protocols.
Specific COVID -19 protocols are noted in red*

*Parsons Elementary
School*

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a Parent and Family Engagement Policy that contains information required by section 1116 of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent engagement and describes how the school will implement a number of specific parent engagement activities.

PART I. GENERAL EXPECTATIONS

The School agrees to implement the following statutory requirements:

- The school will jointly develop with parents, distribute to parents of participating children, a Parent & Family Engagement Policy that the school and parents of participating children agree on.*
- The school will notify parents about the Parent & Family Engagement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.*
- The school will periodically update the Parent & Family Engagement Policy to meet the changing needs of parents and the school.*
- The school will adopt the school's school-parent compact as a component of its Parent & Family Engagement Policy.*
- The school agrees to be governed by the following statutory definition of parental engagement, and will carry out programs, activities and procedures in accordance with this definition:*

Parental engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) parents play an integral role in assisting their child's learning;*
- (B) parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1116 of the ESSA.*

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

<i>The school will involve parents in the joint development and joint agreement of its Parent & Family Engagement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1114(b) of the ESSA.</i>		
Activities/Strategies	Timeline	Parent Feedback / Evaluation
Parent Meeting held to prepare 2022-2023 plan.	Spring 2023	
Survey parents frequently for feedback at various times during the year.	Ongoing	
PTA Meetings held in conjunction with music programs	Quarterly	
Solicit input through campus level committees (PBIS, CALs, Morale)	On-going	
Offer opportunities for parents to volunteer throughout the school year	On-going	
<i>The school will distribute to parents of participating children and the local community, the School Parent and Family Engagement Policy.</i>		
Activities/Strategies	Timeline	Parent Feedback / Evaluation
Campus Parental Involvement Policy will be posted on the school website	Fall 2022	
Campus Parental Involvement Policy will be available at the Title 1 Annual Fall Parent Meeting.	Fall 2022	
Campus Parental Involvement Policy will be sent home in student folders.	Fall 2022	

The school will convene an annual meeting to inform parents of the following:

Activities/Strategies	Timeline	Parent Feedback / Evaluation
Title 1 school participation	Fall 2022	
Title 1 school fund allocations	Fall 2022	
Inform of yearly activities	Fall 2022	
Inform of Accountability Information	Fall 2022	
<i>The school will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.</i>		
Activities/Strategies	Timeline	Parent Feedback / Evaluation
Parent-Teacher Conferences and GOALS Days	Fall 2022	
Student Progress Reports and Report Cards	Every 3 weeks	
Grade-Book online	On-going	
Literacy and/or Math nights are held every fall and spring. Parents receive their children's assessment results and TEA performance expectations by grade.	Fall 2022 Spring 2023	
Assessment information from the TEA is mailed home to parents annually.	On-going	
IStation Reading and Dreambox information will be shared with parents through online formats (click sheets and a video tutorial) and at Literacy/Math nights.	Fall 2022 Spring 2023	

PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

<i>The school will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.</i>		
Activities/Strategies	Timeline	Parent Feedback / Evaluation
PTA Meetings held at least quarterly in conjunction with student music programs	Quarterly	
Pre-K Parent Meetings and Family Night hosted in the fall by all PK teachers.	Fall 2022	
Parent Technology Night will be conducted in the fall to introduce parents to the various forms of technology available to students and to give them an opportunity to access online tools to assist them and their students (Gradebook, Dojo, Google Classroom, Overdrive, etc.).	Fall 2022	
The school, in conjunction with PTA, will host Literacy and Math nights each semester to highlight current units and topics being taught, as well as to provide parents with tools to support student success at home.	Fall 2022 Spring 2023	
Parents invited to Honor Club Recognitions	Every 9 weeks	
Parents invited to EOY Awards ceremonies	Spring 2023	
<i>The school will, with the assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.</i>		
Activities/Strategies	Timeline	Parent Feedback / Evaluation
GOALS Conferences	Fall 2022	
Parent Teacher Conferences/Communication	On-going	
Building Strong Families Conference	Fall 2022	
Literacy and Math Nights held during the fall and spring	Fall 2022 Spring 2023	
Teachers will communicate regularly with parents regarding homework, tutorial schedules, and student progress	Ongoing	

Parent Technology Night will be conducted in the fall to introduce parents to the various forms of technology available to students and to give them an opportunity to access online tools to assist them and their students (Gradebook, Dojo, Google Classroom, Overdrive, etc.).	Fall 2022	

The school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

Activities/Strategies	Timeline	Parent Feedback / Evaluation
Title 1 Contact/Liaison Meetings	Fall 2022 Spring 2023	
Title 1 Principal’s Meeting	Spring 2022	
District Title 1 Parent/Community Meeting	Spring 2022	
CIS will continue to provide programs on campus including lunch buddies, art club, chess club, etc. This will be communicated through multiple means to ensure parent access to information.	On-going	
Training for staff on communicating with parents will be held on a professional development day or during PLC. This will include information on mass emailing progress reports in TEAMS, keeping grades current, and sending positive notes to parents through Review 360.	August/ September 2022	

The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

Activities/Strategies	Timeline	Parent Feedback / Evaluation
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Marquee	On-going	
Parent Letters/Newsletters sent home monthly.	On-going	
Daily/Weekly Student Folders	On-going	
LISD/Parsons Website	On-going	
Remind 101/Dojo	On-going	
LISD-TV	On-going	
Phone Notification System	On-going	
Calendar	On-going	

PART IV. BUILDING CAPACITY FOR INVOLVEMENT

<i>The School Parental Involvement Policy may include additional discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement.</i>		
Activities/Strategies	Timeline	Parent Feedback / Evaluation
Donuts with My Family	Fall 2022	
Canned Food Drive	Fall 2022	
Buddy Day	Spring 2023	
Holiday Lunches	Fall 2022	
Family Game Night	Fall 2022 Spring 2023	
Birthday Lunches	On-going	
Fall Festival	Fall 2022	

Book Fair	Fall 2022	
Honor Club	Every 9 weeks	
VIP Club	Every 9 weeks	
Communities in Schools	On-going	
PTA Movie on the Lawn	Fall 2022	
Valentine Dance	Spring 2023	
Awards Programs	Spring 2023	

** as allowable per health/safety guidelines

PART V. SIGNATURE PAGE

MEMBERS OF THE CAMPUS PARENTAL INVOLVEMENT COMMITTEE HEREBY ACKNOWLEDGE THEIR PARTICIPATION IN THE PROCESS OF WRITING, REVISING, AND ADOPTING THIS POLICY.

TODAY'S DATE: _____

<i>NAME</i>	<i>SIGNATURE</i>	<i>ROLE</i>
		Principal
		Assistant Principal
		Parent Liaison/Social Worker/Title I Contact Person
		Staff Member
		Staff Member
		Community/Business Partner
		Parent
		Parent

		Parent
		Parent
		Other