

# **Introduction to Culinary Arts/ Culinary Arts 1 - 2022-2023**

**Teacher:** Lacy Ford

**Email:** lacy.ford@lubbockisd.org

**Phone:** (806)219-1400

**Conference:** 4th period- Tutorials available upon request

**Course Description:** This course introduces students to the child education and care profession. It is designed to increase understanding of the basic concepts of child development and the developmental characteristics of children from conception through school age years. This course is the foundation for planning appropriate activities for children and establishing appropriate expectations of young children.

**School Supplies Needed: Come to class prepared and ready to work EVERY day.**

Pen/Pencil

CHARGED CHROMEBOOK

## **Classroom Guidelines:**

- **No CELL PHONES, HEADPHONES( attached to phones) OR ELECTRONIC DEVICES (other than Chromebook) can be used in class. ← District wide policy**
- **With that being said.....I am going to collect cell phones at the beginning of class. They will be locked up until the last 5 minutes of class when I will pass them back to students.**
- **If your parents need to get a hold of you, they will have to call the front office. The number is listed at the top of this syllabus.**
- You must be in **dress code** to enter the classroom.
- Treat each person in this room with dignity and respect.
- Please follow directions the first time they are given.
- Follow instructions given and reply with "Heard" so I know you heard me.

## **Consequences for Guideline Infractions:**

- The card system will be observed.

- 1st- Yellow card-Stop what you are doing
- 2nd- Red card- You have now been asked twice to stop the undesirable behavior
- 3rd- Green card- get up and go to O-room for undesirable behavior that has been asked to stop

\*\*\***Any** major infraction (class disruption, fighting, use of profanity, throwing things, etc.) will result in an **immediate** discipline referral and sent to O-Room. No card system will be used at that time.

### **Restroom Passes, Attendance and Tardies:**

- **NO ONE** leaves the classroom the first 15 min of a class period. Only one student at a time will be allowed to leave the classroom. You will have 9 passes per 9 weeks grading period that you will keep up with. You may use the unused passes as extra credit points towards your grade average. Students must use the closest bathrooms to the classroom. A restroom break during class is a privilege that can be revoked at any time.
- There are no bathroom passes during 5th period, per administration.

### **Returning from an Absence:**

- It is your responsibility to see the hanging file folders located on the wall behind my desk for any missing work.
- Students shall be permitted to make-up assignments and tests following any absence. All students will be given as many days as he/she was absent to make up tests and other assignments.

### **Tardy:**

- The door will be closed and locked at the bell.
- If you are tardy you need to find an administrator or teacher and they will put you into hall sweeps before letting you into my classroom.
- IF I CHOOSE TO LET YOU IN, I will put you into hall sweeps. Passing periods are back to 5 minutes, so it is your responsibility to show up to class on time.

### **Grading Policy:**

[Estacado High grading policy](#)

- There will be a **MINIMUM** of 9 grades that are equally weighted per 9 weeks. Those will be quizzes, online work, various exercises, journal, daily work and employability grade.

### **Late Work Policy**

- Students have up to 7 calendar days to complete their late work

- No late work will earn a grade higher than an 80
- Excused absences will result in the student receiving an equal amount of days to complete the missing work without penalty (ie: 2 days excused absence = 2 days to complete missing work without penalty)

**Classroom Dismissal:** The bell will dismiss you. Please do not stand at the door before the end of class, even for a few seconds. Stay in your seat until the bell rings.

I am excited for a great year with all of you!!!!

**Public Notification of Nondiscrimination Career and Technical Education Programs**

The Lubbock Independent School District offers career and technical education programs in Agriculture, Food & Natural Resources; Architecture & Construction; Arts, Av/Technology & Communications; Business Management and Administration; Health Science; Human Services; Information Technology; Manufacturing; Science, Technology, Engineering & Math (STEM); and Transportation, Distribution and Logistics. Admission to these programs is based on application, parent approval, school achievement and interest.

It is the policy of the Lubbock Independent School District not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

The Lubbock Independent School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

For information about your rights or grievance procedures, contact Kami Finger, Director for Special Services, telephone 806-219-0401, for Title II of the Americans with Disabilities Act of 1990, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973. Contact Doug Bawcom, Executive Director for Human Resources, telephone 806-219-0040, for Title IX of the Education Amendments of 1972, as amended, Title VI of the Civil Rights Act of 1964, as amended, and the Age Discrimination Act of 1975, as amended.

**\*By signing this document, I consent to the rules of the classroom. My teacher will treat me with respect, and I will treat her with respect at all times.**

---

**Print your name**

---

**Sign your name**

---

**Date**