

Chapter Bylaws
of the
Howard Price Chapter
of the
National Honor Society
Adopted October 2015

ARTICLE I: NAME

The name of this chapter shall be the Howard Price Chapter of the National Honor Society at Coronado High School.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Coronado High School.

ARTICLE III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NHS. See www.nhs.us/constitutions. In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2: This chapter will remain an active member of the National Association of Secondary School Principals by paying annual dues and participating in state functions when possible.

Section 3. The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 4: Final authority on all activities and decisions of the chapter resides with the school principal. [For reference, see Article V, Section 1 of the National Constitution.]

Section 5: Non-discrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, sex (gender), and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character. Once selected, it is the member's responsibility to continue to demonstrate these qualities.

Section 2. Eligibility:

- a. Candidates eligible for selection to this chapter must be members of the junior or senior class.
- b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for at least one semester at Coronado High School.
- c. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 3.6.
- d. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.

ARTICLE V: SELECTION OF MEMBERS

Section 1. The selection of members to this chapter shall be by a majority vote of the Faculty Council which consists of five faculty members appointed by the principal. The chapter adviser shall be the sixth, non-voting, ex-officio member of the Faculty Council.

Section 2. The selection of active members shall be held once during the school year.

Section 3. Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility. A minimum GPA of 3.6 is required for eligibility.
- b. All students who are eligible scholastically shall be notified and asked to complete and submit the Candidate's Form for further consideration.
- c. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official evaluation form provided by the chapter adviser.
- d. The Faculty Council shall review the Candidate Forms, faculty evaluations and other relevant information to determine those students who fully meet the selection criteria for membership.

Section 4. Candidates become members when inducted at a special ceremony.

Section 5. An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.

Section 6. An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The Faculty Council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1. Students must pay annual dues.

Section 2. Students must complete the required number of service hours to remain in good standing.

Section 3. Students must attend a minimum of two chapter meetings each semester.

Section 4. Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society.

Section 5. Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter, if applicable.

Section 6. Chapter members who are seniors in good standing shall be granted the privilege of wearing the honor cords at graduation.

ARTICLE VII: OFFICERS

Section 1. The officers of the chapter shall be president, vice president, secretary, treasurer, and service coordinator.

Section 2. Student officers shall be elected at the last meeting of each school year. Only junior members may vote for the coming year's officers.

Section 3. Any current 11th-grade member in good standing with the chapter will be eligible to run for a position as an officer. Officer candidates will self-declare for office and must submit (in writing or electronically) a statement to be shared with voting members.

Section 4. All officers are responsible for attending all meetings of the National Honor Society, officer meetings, and the induction ceremony. They are expected to help organize all NHS activities, to be available to help with special projects and activities which may arise, and to assist the adviser with communication and record keeping. If unable to attend a general meeting or officer meeting, it is the responsibility of the student to visit with the adviser both before and after the meeting.

Section 5. Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 6. It shall be the duty of the president to preside at the meetings of the chapter, and serve as the official representative of the chapter at school and community functions.

Section 7. The vice-president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service as well as attendance at meetings.

Section 8. The secretary shall keep the minutes and attendance records for meetings, to prepare and submit announcements, to assist the presiding officer with a visual presentation (such as Slides or PowerPoint) to accompany the meeting.

Section 9. The treasurer shall keep the record of business expenses, dues, donations, and other financial transactions of the chapter.

Section 10. The service coordinator shall help identify potential service opportunities for members, communicate these needs to members, help coordinate the blood drive(s) by assisting with scheduling and communication, and keep record of submitted service hours.

Section 11. Officers and the faculty adviser(s) shall collectively be known as the chapter's Executive Committee. The executive committee shall establish annual goals

for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

Section 12. If an officer is placed on disciplinary probation during his or her term of office, the officer may be relieved of duties based upon review by the Faculty Council.

Section 13. In the event of an office vacancy, whether by resignation or dismissal, the candidate with the second-highest number of votes will assume office. If the office went unchallenged, an open election will be conducted in order to fill the vacancy.

ARTICLE VIII: MEETINGS

Section 1. General chapter meetings shall be held monthly. Members will have the option of attending either before or after school. Special meetings can be called by the president with approval of the adviser.

Section 2. Officers shall meet one week prior to the general meeting to determine the material to be discussed at the general meeting.

Section 3. All meetings are open and shall be attended by the chapter adviser or another faculty member.

Section 4. Meetings will be announced in advance. It is the member's responsibility to maintain awareness of the meeting dates.

Section 5. Members are expected to attend a minimum of two chapter meetings per semester and are responsible for signing in as evidence of attendance.

ARTICLE IX: ACTIVITIES

Section 1. The chapter shall determine one or more service projects each year.

Section 2. All members shall regularly participate in these projects.

Section 3. These projects shall have the following characteristics: fulfill a need within the school or community, have the support of the administration and the faculty, be appropriate and educationally defensible, and be well-planned, organized, and executed.

Section 4. Each member shall have the responsibility for choosing and participating in an individual service project which reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

Section 5. The chapter shall publicize and promote its projects in a positive manner.

ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS

Section 1. Any member who falls below the standards of scholarship, leadership, character, or service may be considered for discipline or dismissal from the Howard Price chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2. If a member's cumulative grade point average falls below 3.6, he /she will be given a written warning and a one-semester probation period for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to further disciplinary action by the Faculty Council that includes consideration of dismissal from the chapter.

Section 3. Violations of the law or Student Code of Conduct will result in the disciplinary action of the student(s) according to the chapter demerit system (see Appendix for demerit system). These violations include, but are not limited to DUI, stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities or in the community. The campus principal maintains ultimate authority regarding issues of student discipline.

Section 4. Offenders of the school's Student Code of Conduct (such as use of profanity, failure to comply, unexcused absences, excessive tardiness, etc.) will receive a written warning. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.

Section 5. Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the Faculty Council.

Section 6. In all cases of pending dismissal:

a. The member will receive written notification from the adviser/Faculty Council indicating the reason for consideration of dismissal.

b. The member has the right to respond to the charge(s) against him/her at a hearing before the Faculty Council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the Faculty Council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.

c. The results of the Faculty Council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.

d. The Faculty Council's decision may be appealed to the campus principal and afterwards according to provisions of the school district discipline policies.

e. A member who is dismissed or resigns, may never again be considered for membership in the National Honor Society.

Section 7. In lieu of dismissal, the Faculty Council may impose disciplinary sanctions, such as additional service hours, upon a member as deemed appropriate.

ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW.

Section 1: These bylaws will be approved upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the Faculty Council, and approval by the administration.

Section 2: These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.

ARTICLE XII: AMENDMENTS

These by-laws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles V and X, which are developed by the Faculty Council with the approval of the principal.

Approved on October 16, 2015.



Chapter President



Chapter Adviser



Principal

Appendix

Demerit System

The following demerit system will be followed by all members. A total of three (3) demerits per year will be grounds for probation. Six (6) demerits per year will be grounds for dismissal.

- a. Members must attend a minimum of 2 meetings per semester. If a member fails to meet the requisite number, s/he will receive one (1) demerit per meeting missed (up to two demerits per semester).
- b. Juniors not meeting the service hours requirement by May deadline will receive two (2) demerits.
- c. Any inappropriate use of electronic or social media directly or indirectly targeting Coronado High School, its faculty, or its students, or that poorly represents the student's association with NHS will result in the awarding of two (2) demerits.
- d. Cheating on any assignment will receive two (2) demerits.
- e. Any activity that results in the dismissal of a student from a team, organization, or elected office will receive two (2) demerits.
- f. An office referral will receive three (3) demerits.
- g. Truancy will receive three (3) demerits.
- h. Any type of involvement in a criminal act which results in charges being filed or probation will receive five (5) demerits.
- i. Any activity that results in DAEP placement will receive five (5) demerits.