



To: Campus Administrators
From: Intake Personnel, Priority Intervention Academy
11-1-17

Greetings and thanks for all you do for the students of LISD.
We are contacting presently to inform you as to some of the changes to our Intake Policy and Procedures that have been made for 2017-18.

What we are doing this year is having two daily intake sessions: 9AM and 3 PM. These sessions allow families in up to 15 minutes after the hour. After the 15 minute time, the family needs to reschedule. This way we can accommodate most parental work schedules. Also, it allows our campus nurse to visit with families which we have discovered is very useful.

Additionally, we are sending you our new packet of paperwork that parents can complete before the formal intake, if they choose, which can speed up the process.

Please contact either J. Leon Williams (2436) or Carmesha Williams (2402) if you have any questions. Thank you for working with us to make our intake procedure efficient.

Priority Intervention Academy

Intervention with NO Excuses Criminal Trespass Notification

To: Student Name: _____

Parent/Guardian Name: _____

Date: _____

Subject: **"CRIMINAL TRESPASS WARNING"**
Criminal Trespass Sec.30.05. Texas Penal Code

A person commits an offense if (s)he enters or remains on property or in a building without effective consent and (s)he:

1. Had notice that the entry was forbidden
2. Received notice to depart, but failed to do so.

"Notice" means: an oral or written communication by the principal or someone with apparent authority to act for the principal. "Property" means: public school campuses or grounds upon which the school is located, and any grounds used by the school for assemblies or other school sponsored activities.

You have been duly warned to stay off all other Lubbock Independent School District campuses. If you are seen on any LISD campus other than the PIA campus, 1323 E. 24th Lubbock, TX 79404, without consent of the PIA or Campus Administration at any time within the placement period in the Disciplinary Alternative Education Program (DAEP), Criminal Trespass charges will be filed with the LISD Police Department.

Student Signature _____ Date: _____

Parent Signature _____ Date: _____

Administrator Signature _____ Date: _____

FOR OFFICE USE ONLY

Home Campus: _____