

Lubbock ISD Family Engagement Plan

As stated by TEA, the prekindergarten Family Engagement Plan should:

- create a foundation for the collaboration of mutual partners
- embrace the individuality and uniqueness of families
- promote a culture of learning that is child-centered, age-appropriate, and family-driven

The Lubbock ISD High Quality Prekindergarten Family Engagement Plan is centered on six goals, supported by multiple strategies. These strategies are proven to demonstrate positive short and long-term outcomes for early childhood education. Varied and diverse events and experiences have been incorporated within each goal to support the whole-child and their families

Goal A: Facilitate family-to-family support: Providing opportunities for families to connect and learn from each other as individuals and in groups.

| Strategy | Responsible Staff | Timeline | Documentation |
|---|---|------------------|---------------------------------|
| 1. "Meet and Greet" events will be planned and implemented to allow time for families and teachers to get to know one another in an informal setting | Teachers | Yearly in August | Agendas, Sign-in sheets |
| 2. Campus-based events such as Parent Engagement activities, Math Night, Parent Teacher Association (PTA) events, student programs, etc. will provide time for family networking <i>*Specific campus events can be found on the campus calendars on the campus websites.</i> | Teachers/ Family Engagement Support Staff | August - April | Agendas, Sign-in sheets |
| 3. Host monthly and semi-annual district-wide family engagement activities on campuses on specific topics to support and provide learning opportunities for families. | Family Engagement Support Staff | September-May | Agendas, Flyers, Sign-in sheets |

| Goal B: Establish a network of community resources: Providing a bank of resources that can be accessed by families with specific needs. | | | |
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| Strategy | Responsible Staff | Timeline | Documentation |
| 1. A list of community resources will be developed and published on the LISD Early Childhood website | Family Engagement Support Staff | Updated Annually | Website |
| 2. Staff will attend the LISD Head Start Health Advisory Council to establish and maintain relationships with community resource agencies. | Early Childhood Coordinator, Family Engagement Support Staff | 2 X/year | Meeting agendas, Sign-in sheets |
| 3. Staff and families will participate in community resource fairs such as 211 Resource Fair, Trick or Treat at Safety City | Early Childhood Staff, Family Engagement Support | September-April | Flyers |

C: Increase family participation in decision making: Parents will be provided opportunities for leadership and decision-making in their children's education and in class and campus activities.

| Strategy | Responsible Staff | Timeline | Documentation |
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| 1. Family/teacher conferences will be held to create and/or review student learning goals. Parents will be encouraged to make decisions about assisting in their child's education and goals. | Teachers | 1st and 2nd Semester | Conference sign-in sheets |
| 2. Using an intake questionnaire at the beginning of the school year so that teachers can learn about the children in their classroom from their parents' perspective and begin some mutual goal setting with each individual family | Teachers | Beginning of School | Completed Questionnaires |
| 3. Volunteers will be encouraged to participate in classroom activities including joining fieldtrips, creating learning materials, or assisting in centers or small groups | Teachers, Family Engagement Support Staff | August-May | Notes to parents |
| 4. Family members will be encouraged to participate and take leadership in the PTA, parent organizations or campus activities in order to develop high levels of involvement in current and future years. | Teachers, Family Engagement Support Staff | August-May | Parent communication |

Goal D: Equip families with tools to enhance and extend learning: Equipping families with resources and skills to support their child's learning and development away from the school setting.

| Strategy | Responsible Staff | Timeline | Documentation |
|---|---------------------------------|----------------------------------|---------------------------------------|
| 1. Families will be invited to participate in classroom activities including joining fieldtrips, creating learning materials or assisting in centers or small groups | Teachers | September-May | Parent communications |
| 2. Learning opportunities will be provided on topics determined by Family Engagement Support Staff which may include child development, mathematics, language and literacy or other areas. | Family Engagement Support Staff | September-May | Agendas, sign-in sheets |
| 3. Take home learning kits or activities will be sent home for parents and child to work together on topics such as mathematics, science, and literacy. | Teachers | September-May | Teacher Checklist |
| 4. Equipping families with resources and skills to support their children through the transition to school and offering opportunities for families and children to visit the school in advance of the prekindergarten school year | Early Childhood Staff | Spring prior to school beginning | Copies of resources given to families |
| 5. A variety of developmentally appropriate online learning links are posted on the Early Childhood website for parents to access and use with their children. | Early Childhood Staff | All Year | website |
| 6. Parents are given access to the CIRCLE Activity Collection: Family which includes fun, easy activity ideas that families can do together to help support important school readiness skill for children 0-6. | Early Childhood Staff | October | |

Goal E: Develop staff skills in evidence-based practices that support families in meeting their children's learning benchmarks: Provide professional development for staff in appropriate ways to communicate with parents in order to support families in meeting their children's learning benchmarks, recognizing differences in families, cultural diversity and traditions.

| Strategy | Responsible Staff | Timeline | Documentation |
|---|--|------------|------------------------|
| 1. Providing professional development that focuses on child-rearing, such as: caregiving (sleeping, eating, toileting), discipline, language and learning | Teachers, Family Engagement Support Staff, Early Childhood Staff | August | Agenda, sign-in sheets |
| 2. Provide a list of educational websites developed especially for Prekindergarten children and families to utilize at home | Teachers, Early Childhood Coordinator, Family Engagement Support Staff | August-May | LISD website |
| 3. Providing professional development opportunities focused on professional ethics as it relates to family engagement (ex: confidentiality, etc.) | Professional Development Dept. | August | Online records |

Goal F: Evaluate family engagement efforts and use evaluations for continuous improvement: Use a variety of perspectives from parent surveys, parent conferences and staff checklist to review, and modify annually the Family Engagement Plan.

| Strategy | Responsible Staff | Timeline | Documentation |
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| 1. Utilize beginning of year Family/teacher conferences to determine modifications that might be needed | Teachers, Early Childhood Coordinator, Family Engagement Support Staff | 1 st semester | Teacher conference notes |
| 2. Utilize end of year Family/teacher conferences to determine modifications that might be needed for the next school year | Teachers, Early Childhood Coordinator, Family Engagement Support Staff | May/June | Teacher conference notes |
| 3. Utilize annual parent survey to modify parent engagement plan for the upcoming school year as needed. | Program manager, Family Engagement Support Staff, Data Specialist | Spring semester | Completed surveys |
| 4. Complete and utilize the High-Quality Checklist - Family Engagement Plan during the annual revision of the LISD Family Engagement Plan to make revisions and adjustments. | Early Childhood Coordinator, Family Engagement Support Staff, Program manager | Late Spring-Summer | Completed Checklist and Revised Family Engagement Plan |